

The Office you are looking for all the time you need

Businessinmotion in the centre of Rome offers modern, bright, furnished and cabled offices, with professional secretarial assistance operating 10 hours a day that will allow you to start working immediately .

Businessinmotion also offers the following additional services :

- *Phone assistance and appointment agend management ;*
- *30 bi-directional phone lines ;*
- *fax service ;*
- *ADSL connection ;*
- *availability of secretaries when necessary ;*
- *photocopies ;*
- *mail and delivery service ;*
- *daily office rental ;*
- *meeting room ;*
- *booking : hotels, residences, restaurants and business trips ;*
- *organisation of meetings and lunches ;*
- *use of head office fax adress ;*
- *use of head office adress for legal or postal purposes ;*
- *mail adress;*
- *use of head office phone number.*

Businessinmotion is the perfect solution even from an economical point of a view. In our offer the basic fee includes : secretarial service, office cleaning, heating, power and office tax.

Other quality services, not included in the basic fee, are offered at highly competitive prices.

THE OFFICES



€ 400 monthly fee for each seat all services included – two seats minimum -

Additional seat € 100,00 per month

DAILY OFFICE rental from € 55,00 a day.

HOUR OFFICE rental from € 15,00 per hour.

METTING ROOM

BUSINESSINMOTION offers a bright meeting room with 20 seats : customised prices to meet your needs.

All prices are not V.A.T. included.

SERVICES

Use of

CORRESPONDANCE AND CONTACTS HANDLING ONLY :	€ 1.300,00 annue
MAIL ADDRESS :	€ 620,00 annue
PHONE ADDRESS :	€ 620,00 annue
FAX ADDRESS :	€ 620,00 annue

DELIVERIES	<i>Ticket (Rome) Italy</i>	€ 8,30 € 20,00
PHOTOCOPIES	<i>A4 paper A4 colour</i>	€ 0,10 € 0,70
PHOTOCOPIES	<i>A3 paper A3 colour</i>	€ 0,20 € 1,40
FAX SERVICE	<i>Per sheet received</i>	€ 0,50
SHEET TRANSMISSION*	<i>Inside/Outside Rome</i>	€ 0,25
SHEET TRANSMISSION*	<i>International</i>	€ 0,75
COMMISSION	<i>Postal order</i>	€ 5,00
COMMISSION	<i>Postal order</i>	<i>Following</i> € 1,90
TYPING	<i>per sheet</i>	<i>From</i> € 1,90 <i>to</i> € 2,60 <i>To agree on</i>
ADDRESSING ENVELOPES (expenses not included)	<i>Stamp expedition</i>	€ 0,50
PHONE TRAFFIC DOCUMENTATION	<i>First number</i>	€ 15,00
PHONE TRAFFIC DOCUMENTATION	<i>Additional number</i>	€ 2,00

**Phone call expenses not included.*

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SERVICES

PHONE TRAFFIC COST	USAGE CHARGED BY SECONDS	
<i>DESTINATION</i>	<i>CALL SET UP</i>	<i>COST PER MINUTE</i>
<i>Local area</i>	€ 0,06	€ 0,03
<i>national</i>	€ 0,06	€ 0,06
<i>internazionale</i>	€ 0,20	€ 0,15
<i>mobile</i>	€ 0,20	€ 0,30

PHONE TRAFFIC SALES	
TRAFFIC	%
€ 250,00	5
€ 500,00	8
€ 1.000,00	12
€ 1.500,00	15
€ 2.000,00	20
€ 2.500,00	25

COMPUTER SERVICES LIST	
COMPUTER	
Network usage/month	€ 5,00
Internet usage/month	€ 50,00

CONFIGURATION PATCH PANEL	
<i>Una - Tantum a Computer</i>	€ 10,00

INTERNET ACCESS CONFIGURATION	
<i>Una - Tantum a Computer</i>	€ 10,00

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